

REGISTRATION FORM

Facilitate Continuous Improvement

(Email to geoff@grayms.com.au)

Scan the completed form & email back to reserve your place.

Venue: **Vibe Savoy Hotel, Melbourne,**
630 Little Collins Street, corner of Spencer Street.
(Directly opposite Southern Cross Station)

When: **Wednesday 12th December 2018**

Times: **9.00 am – 4.30 pm** (coffee & tea available from 8.30 am)

Parking: Students are responsible for their own parking. Hotel parking is available.

Cost: **\$550.00 per person** (GST exempt), **\$440.00 per person** for two or more registrations from the same company.

Names of Participants: (Extra registration forms can be obtained from our website)

Name (s): _____ / _____ / _____

Your Company Name: _____

Company Address: _____

_____ **Postcode:** _____

Phone: _____ **E-mail:** _____

Contact Name: Mr/Ms _____ **Work Title:** _____

Fee Payable: _____ (see above)

For EFT Payments:

Bank: **Bank Australia**
Account Name: **Gray Management Systems**
BSB: **313-140** **Account No:** **344010**

For Credit Card payments:

VISA MASTERCARD (scan back details to geoff@grayms.com.au)

Card No: _____ **Expiry:** ____ / ____

Cardholder Name: _____

CANCELLATIONS:

Full refund 7 days prior to course commencement. Replacement candidates will be accepted at no addition charge. **(A fee of \$100.00 pp applies for late cancellation or non-attendance.)** If we cancel a course for any reason, a full refund will be paid, or we will transfer you to the next course.

Course fees include all training materials, lunch, coffee & tea on arrival, morning & afternoon tea, and a personal certificate. Course presenter: **Steve Robinson**.

As a condition of registration we will add your company name to our list of happy clients. If you do not wish to have your company name added to our client list, please tick as indicated: please do not add to client list.

For further information contact **Steve Robinson** on 0417 340 761 or Geoff Gray on 0417 353 182 or visit our website at: www.grayms.com.au

ABN 15 073 631 268